Mitchell County 4-H YEAR: **2022-2023**
Record Keeping Awards Application and Evaluation Form

COMPLETE this form and place in your record book. Indicate which awards you are applying for. *This application reflects your past year's 4-H work.*

Member's Name: _____ **Club:** _____

(Circle) **GRADE COMPLETED**:   **4th   5th   6th   7th   8th   9th   10th   11th   12th**

Requirements for submitting record books:

- Submit current year's records: Cover Page, Yearly Summary and Project Records *Previous years records can remain in the book*
- Complete and demonstrate competency in organization, appearance and in at least one project record.
- **Livestock** project records **must also include** 4-H market/breeding **Animal Worksheets** to show feed rations, vet care, and cost analysis in addition to their Project Record with their goals and what they have learned.
- See back of this form for evaluation criteria.
- See *Table of Contents* in your record keeping forms for the suggested record book order.
- Submit record books by **SEPT. 18, 2023**: Jr (4th – 6th gr) to your 4-H Leader/Inter. & Sr (7th – 12th gr.) to the Extension office
- **Record Keeping FORMS available on-line: https://www.extension.iastate.edu/mitchell/club-resources**

Project Record Awards (check all awards you are applying for):

ANIMALS
- ☐ Beef
- ☐ Dairy Cattle
- ☐ Dairy Goats
- ☐ Dogs
- ☐ Horse & Pony
- ☐ Meat Goats
- ☐ Pets
- ☐ Poultry
- ☐ Rabbit
- ☐ Sheep
- ☐ Swine
- ☐ Veterinary Science

CREATIVE ARTS
- ☐ Music
- ☐ Photography
- ☐ Visual Art

AG & NAT RESOURCE
- ☐ Crop Production
- ☐ Environment
- ☐ Horticulture
- ☐ Hort - Garden
- ☐ Outdoor Adventure
- ☐ Safety & Education in Shooting Sports

FAMILY & CONSUMER SCIENCES
- ☐ Child Development
- ☐ Clothing & Fashion
- ☐ Consumer Management
- ☐ Food & Nutrition
- ☐ Health
- ☐ Home Improvement
- ☐ Sewing & Needle Arts

PERSONAL DEVELOPMENT
- ☐ Citizenship
- ☐ Communication
- ☐ Leadership
- ☐ Self-Determined

SCIENCE, ENG & TECH
- ☐ Biological & Chemical Science
- ☐ Computers
- ☐ Digital Storytelling
- ☐ Earth & Climate
- ☐ GPS/GIS
- ☐ Robotics
- ☐ Mechanics & Design
- ☐ Woodworking
- ☐ Other_____

Record Book Award Trip

Award	Description	Grades
☐ Record book award trip	Participate in a day trip for completing your record book. Youth can strengthen team building skills and personal connections.	4th-12th last year

Overall SENIOR Achievement Awards (Requires submission of **Record Book and an Interview**. May apply for 3)
Check up to 3 you would like to apply for:

Award	Description	Grades	You will receive…
☐ Achievement in 4-H Experience	Attain knowledge of 4-H programs and contribution to improve family and community living	9th - 12th last year	Medal
☐ Agriculture	Develop knowledge and respect for agriculture and its importance to communities (i.e. crops, livestock, foods, gardening, etc.)	9th - 12th last year	Medal
☐ Ak-Sar-Ben	Outstanding leadership in a variety of 4-H activities	9th - 12th last year	Medal
☐ Achievement in Citizenship	Demonstrates social responsibility, respect, and responds to the needs of others	9th - 12th last year	Medal
☐ Achievement in Leadership	Strengthens local 4-H clubs in leadership, responsibilities, and encouragement of other youth	9th - 12th last year	Medal
☐ I Dare You Award	Awarded to two youth who exemplify personal integrity, balanced living, and motivation for leadership	10th - 11th last year	Certificate & Book

Definition of Terms used to help you fill out your Yearly and Project Record Keeping Forms:

Local = your 4-H Club   County = involves other Mitchell County 4-Hers
Area = involves 4-Hers from neighboring counties   State = involves 4-Hers from all counties in Iowa

Citizenship/Service refers to helping others or working for the benefit of others or the community for no pay. The primary goal is to benefit someone else. On the club level citizenship examples might include: host a meeting, lead pledges, serve on a committee, work on club service project or fund raising, 4-Hers for 4-H donation, National 4-H Week Promotion.

Communication is writing, talking to, or showing others in order to share ideas, knowledge, or skills. Club communications examples could include: answering roll call, club presentations, making posters to promote a club fund raiser, community service project, etc.

Evaluation Criteria and Form on the back

NAME:_____ GRADE: _____ CLUB:_____

Record Keeping Evaluation Form
--------- **Do not write below this line, to be completed by Record Keeping Evaluation Committee** --------
E=Excellent   G=Good   NI=Needs Improvement   I=Incomplete
50% Excellent or Good ratings warrants receipt of project award.

Organization and Appearance	E	G	NI	I
Record book in suggested order				
Records neatly done				
Proper spelling and grammar				
Cover page complete				
Yearly Summary complete				
Completed at least one project record				
Support information neat and orderly				
Evidence of communications activity				
Evidence of service or leadership activity				

_____ Project	E	G	NI	I
ART Goals are used: Action, Result, Timetable				
Member shows progress toward meeting goals				
Costs of project shown				
Member reflects how learned skills can be used in the future				
Support material present				

Comments:

_____ Project	E	G	NI	I
ART Goals are used: Action, Result, Timetable				
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Costs of project shown				
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Support material present				

Comments:

_____ Project	E	G	NI	I
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Member shows progress toward meeting goals				
Costs of project shown				
Member reflects how learned skills can be used in the future				
Support materials present				

Comments:

Member Recommended for the following awards: