

## Regular Meeting of Dubuque County Agricultural Extension Council

**Date:** Monday, February 26, 2024 **Time:** 6:00 p.m./Reg Mtg 6:15 Public Hearing

**Location:** 14858 W. Ridge Ln, Ste 2, Dubuque, IA 52003, Large Conference Room, or Join by ZOOM:

<https://iastate.zoom.us/j/2666782103?pwd=WDFaTkhON1I1QkhIMnJ4anh3b3hYQT09&omn=91>

Join via. phone: Dial: +1 305 224 1968 or +1 309 205 3325

Meeting ID: 266 678 2103, Access code: 1234

### I. Call to Order – Council Chair

### II. Roll Call – Secretary

\_\_\_Matt Simon \_\_\_Jennifer Vaske (chair) \_\_\_Bill Watters \_\_\_ (treasurer), Mary Lou Baal \_\_\_ Timothy Nieman \_\_\_LuAnn Krapfl \_\_\_Cindy Kohlmann \_\_\_ (vice-chair), Kaytlan Moeller \_\_\_Matt Monahan (secretary)

### III. Summer Food Adventure Camp Overview, Brittany Demezier and Amy Decker

### IV. Public Comments: *The Dubuque County Extension Council allows time for public forum, where the public may present information or co-ncerns to the council. Each participant will be limited to 5 minutes. There will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.*

***Anyone making public comment, please state your full name and address prior to comments.***

### V. Consent Agenda

- a. Minutes of previous meeting (1.22.24)
- b. Receive written staff and program specialist reports

### VI. Volunteer Approvals

### VII. Unfinished Business

6:14 PM – Motion to recess regular council meeting.

6:15 PM – Public Hearing

Motion to Close Public Hearing

Chair opens recessed meeting.

- a. FY '25 Budget Approval (Budget Summary Sheet)

# IOWA STATE UNIVERSITY

## Extension and Outreach

"I need a motion that the FY 2025 Extension Education Operating Budget be approved for \$1,129,145.93 in expenditures with a total tax request of \$645,000."

### **VIII. New Business**

- a. Filing a Complaint - Procedures and Drug Testing Rules for Fair
- b. Request for Approval – Fiscal Policy
- c. Request for Online or EFT Payments to Certain Vendors
- d. Disbursement of Office Items
- e. Strategic Vision and Direction from Vice President Henderson
- f. Copier Lease Renewal – 5 yrs.
- g. IRS Extra Payments Update
- h. Request to Move Money from Money Market to Checking (if needed)

### **IX. Treasurer's Report/Voucher Report Approval**

- a. Balance Sheet
- b. Bank Reconciliation
- c. Revenue & Expenses
- d. Voucher Report

### **X. Committee Reports**

- a. Fiscal Committee
- b. Personnel Committee
- c. Marketing/Programming Committee
- d. IECA
- e. Youth Leaders

### **XI. Information/Announcements**

- a. County Director Report, Community Partnerships
- b. Regional Director Report

### **XII. Agenda Items for Next Meeting**

Personnel Policy

### **XIII. Date/Time/Location of Next Meeting**

Monday, March 25, 2024, 6:00 p.m.

### **XIV. Adjourn**