This form must be uploaded to the 4HOnline club record each program year no later than November 1. We recommend developmentally appropriate guidelines for clubs that serve grades K-3 and 4-12. We require a different program plan for each type of club. The leader and/or the 4-H youth staff reviewing the club program plan may use the follow up column to indicate any risk management, logistic, or organizational topics that they want to follow up on together. These could include, but are not limited to: youth/adult ratio, activity insurance, transportation, fundraising, financial, accommodations allergies, or other risk mitigation.

CLUB NAME	ORGANIZATIONAL CLUB LEADER	

MONTH	DATE AND TIME	LOCATION	EDUCATIONAL TOPIC SPECIAL EVENT	FOLLOW UP
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				

Before uploading this document, the designated county and/or state 4-H youth staff have reviewed and approved this program plan in collaboration with the 4-H volunteer.



This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.