

## 2012 Timelines for Grantmaking Cycles

December 21 - First press release announcing grant application availability

February 10- Grant application deadline.

February 16- Board members pick up or receive an electronic copy of applications-  
Board meeting at 5:30 p.m.

March 8- Board members complete individual evaluations of applications

March 12- Board meets to review and score applications- Board meeting at 5:30 p.m.

March 12 (week of) - GDMCF Exec Committee approves grant recommendations

March 30- Notice to grant recipients

April 19- Awards ceremony and check to recipients-Board meeting to follow

July 19- Reminder of October 19 deadline

Sept. 19- 30-day reminder to deadline

October 19    6 months deadline  
(Proof of purchases and expenditure of funds applying to grants must be supplied to the community foundation within 6 months or a request for extension must be requested and approved by the community foundation utilizing the form for this purpose)

**The grant project must be completed or a request for an extension must be made prior to 6 months after the award date.**

***Failure to meet requirements and deadlines will affect future funding requests or result in a request for you to return the funds.***