

# Cerro Gordo County 4-H Record Book Information

To access Record Book Information Online:

1. Go to [www.extension.iastate.edu](http://www.extension.iastate.edu)
2. On the left hand side, click on "Kids and Teens/4-H"
3. Click on the big picture.
4. Click on "Youth and Parents"
5. Under the heading "Courses and Materials," click on "Iowa 4-H Recordkeeping Forms"

Things to include in your record book:

- ✘ A cover page with a picture, name, club, age, email address, etc.
- ✘ Fair Record
- ✘ Awards Record
- ✘ 4-H Participation Summary
- ✘ 4-H Project Records, one for each project – use that one that fits your level of knowledge
- ✘ Additional project record sheets for livestock, horticulture, and photography
- ✘ A FEW pictures and/or newspaper articles

Things NOT to include in your record book:

- ✘ Blank project records
- ✘ Project manuals
- ✘ Award certificates of any kind (4-H, school, church, etc.)
- ✘ 4-H Membership Recognition Certificate
- ✘ An excessive amount of pictures or newspaper clippings
- ✘ Fair Ribbons

Other tips for 4-H Record Keeping:

- ✘ Set goals before beginning any project.
- ✘ Plan and describe what you have done.
- ✘ Keep information organized.
- ✘ Keep financial records for EVERY project, even if you used materials you found around the house.
- ✘ Include how you feel about your projects.
- ✘ Include how you would use what you learned in the future.
- ✘ If you have ANY questions, call the Extension Office!  
641-423-0844

