



ISU Extension Staff Responsibilities

Time:

- Provide four hours of classroom time per 4-H Nutrition & Health course. This may be in four 1-hour slots or five 45-minute slots (Kindergarten only).
- Give notice of postponement of scheduled class before the start of the school day.
- ISU Extension staff will provide lesson plans/activities for the two additional hours of class time to be taught by teachers.

Costs:

- Supplies, equipment and educational materials are furnished by ISU Extension, Polk County 4-H.
- ISU Extension, Polk County will request a voluntary donation by non-FNP schools to help off-set supply costs not cover by the Food Stamp Nutrition Education Program.

Organization:

- Will schedule classes to meet student and teacher needs.
- Confirmation of schedule will be sent within two weeks of receiving course request. A reminder message will be sent to teacher about two weeks before first class.

Program:

- Classroom routines and expectations will be respected and maintained by ISU Extension staff.
- Hands-on learning activities will be used in 4-H courses.
- Research-generated information will be the basis for the 4-H curriculum.
- ISU Extension staff will reference teacher-led activities during 4-H classroom time.

Evaluation:

- Forms for recording student data and teacher evaluations will be provided at the beginning of each class.
- Program evaluation forms may be mailed to principals at the end of the school year for recording their evaluation.
- ISU Extension Staff will facilitate pre- and post-program assessments with groups as needed.

07/31/2007