

IOWA STATE UNIVERSITY
University Extension

Benton County Extension
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Dear 4-H'er:

I hope that everyone had a great summer! As the 2010-2011 4-H year ends, it's that time of year to complete your 4-H record keeping system – a record book, DVD, etc. If you choose to have your 4-H records on DVD, please remember to have the information that is listed below included. This order is how the 4-H Committee will evaluate your record keeping system. ****You must have items in the order listed below**** All record book forms are available at the Extension Office or via our website at www.extension.iastate.edu/benton.

First (1) – Yearly Summary

4-H'er gives a summary of everything that they have accomplished throughout the past 4-H year. 4-H is not the only area that is covered School activities, community service, family activities, etc. are also included.

Second (2) – fair write-ups (everything that is not livestock)

The same write-up(s) that you used for your projects at county fair should be used here. You do not need to include the folder or binder that you used to present it for judging with your project. We strongly encourage you to include a few photos of your exhibit(s).

Third (3) – Livestock Worksheets

ALL livestock have worksheets that record your animal(s) progress, financial expenses, etc. All market animals use the same market sheet as well as all breeding animals use the same breeding sheet with the exception that there are two different versions for Junior members and Intermediate/Senior members for each area. There are separate worksheets for horse/pony, poultry, rabbit, dairy, dog, etc. Bucket/Bottle members need to use the forms that were used for their interview. Photos of your livestock project(s) are strongly encouraged!

If you are applying for county awards, you must include the Award Form that is separate from this letter. ONLY intermediate and senior 4-H members can apply for county awards. Intermediates (7 & 8 grades) can only apply for one specific award and the rest are for senior (9-12 grades) members only. You must have a statement from your leader as well as a statement from you regarding why you believe you deserve that specific award. A statement is needed for each award you are applying for!

The deadline to have record books turned into the Extension Office to be considered for County Awards is Friday, October 14. Make sure to check with your leader as they may have set an earlier deadline.

Sincerely,

Michelle Thomsen

Michelle Thomsen
Benton County Youth Coordinator