

# ISU Scott County Extension Master Gardener Service Hours Record



Please report only one quarter on each sheet. (Circle the quarter you are reporting).

Quarter 1 (Jan-Mar)

Quarter 2 (April-June)

Quarter 3 (July-Sept)

Quarter 4 (Oct-Dec)

Name \_\_\_\_\_

Date \_\_\_\_\_

Round all hours to the nearest quarter hour and record them in decimal form. (1.25, 1.50, etc.)

Committee:			
Date	Location	Project or Activity	Hours Served
<b>Total Hours Served on the Project:</b>			

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Date	Location	Project or Activity	Hours Served
<b>Total Hours Served on the Project:</b>			

**Total Hours For The Quarter:** \_\_\_\_\_

If you are a project chairperson or if you taught a class or did a presentation for a group, please include the approximate number of people helped or attending in the activity column. Hours are recorded on a quarterly basis and submitted to Iowa State University. Please submit your hours by the end of each quarter. Or more often if you prefer.