ISU Scott County Extension Master Gardener
CEU (Continuing Education Unit) record

Name: **Date:**

Quarter I	Quarter II	Quarter III	Quarter IV
January – March	**April - June**	**July - September**	**October - December**

(Please Circle the Quarter You Are Reporting)

CONTINUING EDUCATION UNITS

(Must be approved by the CEU Committee and submitted on this form.)

DATE	LOCATION/EVENT	TITLE OF INSTRUCTION	HOURS
		Total	

List each individual class/workshop attended.

Remember: You must complete 6 hours of Continuing Education per year (Jan 1 – Dec. 31)

Master Gardeners may fulfill the continuing education recertification requirement by:

Attending a class or program sponsored by the Continuing Education committee of the ISU Scott County Extension Master Gardeners.
Attending a horticultural program sponsored by a recognized educational organization such as Iowa State University or Scott Community College.
Attending a program sponsored by a recognized horticultural organization such as the American Horticultural Society or the Mississippi Valley Hosta Society.
Attending a program presented by a person with recognized credentials including education and/or professional experience in the field of horticulture.
Attending classes presented as a part of the annual Master Gardener training course.
Viewing an instructional video from the Scott County Extension office, ISU or other source**.** Only 2 hours of CEU credit may be earned this **way** per MG year.
Developing a new class or presentation. One hour of continuing education will be allowed for each five hours spent developing a new class or presentation, up to a maximum of three CEU's. When submitting these hours, a course outline and a bibliography must also be submitted. The actual teaching of the class or presentation will count as service hours.
Working in the Hort Clinic you will receive 1 CEU for each six hours worked up to a maximum of 3 CEU's per MG year.

(A maximum of 6 hours of Continuing Education may be carried over from one year to the next year.)