

# ISU Scott County Extension Master Gardener Project Proposal



## REQUEST FOR ISU Scott County Extension Master Gardener PROJECT

### WHO ARE WE?

ISU Scott County Extension Master Gardeners are a dedicated group of volunteers who have satisfactorily completed the Iowa Master Gardener training program offered by Iowa State University Extension. This training program is followed by 40 hours of volunteer service as a Master Gardener Intern. Annual recertification as an ISU Scott County Extension Master Gardener requires 20 hours of volunteer service and 6 hours of Continuing Education.

### WHAT IS OUR MISSION?

The Mission of the ISU Scott County Extension Master Gardeners is to provide home horticulture information and education to the citizens of Scott County consistent with Iowa State University recommendations. We also strive to increase members' knowledge of horticulture through educational opportunities.

### PROJECT PROPOSALS

Any Scott County group may submit a proposal for a new project. In order to be considered, the proposal must be submitted on this form and complete information must be given.

The proposal must be submitted at least two weeks before the ISU Scott County Extension Master Gardener Advisory Board meeting at which it is to be considered. The Advisory Board meets once each month, currently on the first Thursday at 6:30 PM.

*Master Gardener volunteers reserve the right to select projects based on community needs, availability of volunteers, and educational impact.*

### MASTER GARDENER GARDEN PROJECTS COMMITMENT:

The ISU Scott County Extension Master Gardeners will research your request and submit a design for your approval. They will help with a group of volunteers from both the MG group and the requesting group's volunteers. Literature will be designed to showcase your project for you to copy and distribute as you see fit. A maintenance program will be designed for your volunteers and printed for your use. The Master Gardeners will set up a schedule for our volunteers to visit your site at least once per year to help with any questions or concerns you might have and do a yearly check up.

**We are advisors, presenters and educators, but not a source of manual labor.**

### REQUESTING GROUP COMMITMENT:

Your group will be responsible for continuing maintenance of your project. If you see any concerns please contact the ISU Scott County Extension office, 359-7577.

**Any project that the ISU Scott County Extension Master Gardeners accept is a reflection of our group and your group, therefore we want to be sure that this project will continue to show the community that both groups are willing and able to maintain the quality of the project for its intended lifespan. We look forward to working with you if this project is accepted and thank you for thinking of the ISU Scott County Extension Master Gardeners as partners in this request.**

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Signature of group requesting the project

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date

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Signature of MG representative

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date

# ISU Scott County Extension MASTER GARDENER PROJECT PROPOSAL



Date: \_\_\_\_\_

Name of Group submitting proposal: \_\_\_\_\_

Contact Person \_\_\_\_\_ Email address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Proposed program or activity: \_\_\_\_\_

Please describe the program/activity you are proposing. Include the following:

1. Purpose of program/activity.

2. How the program/activity benefits the community.

3. Groups or persons benefiting from the program/activity.

4. Estimated number of people to be reached by program/activity: \_\_\_\_\_

5. Duration of program/activity. \_\_\_\_\_  
(on-going, a one-time program/activity, or a program/activity with a definite starting & ending time)

6. Starting date for program/activity: \_\_\_\_\_

7. Is funding available for the program/activity?  Y  N \_\_\_\_\_ approximate amount

8. List other groups involved in the program/activity.

9. Is your group not-for-profit?  Y  N

10. Is there water available at the location of the project:  Y  N

11. Does your group have volunteers who will maintain the project after initial completion?  Y  N

12. Comments or additional information:

***Iowa State University policy discourages Master Gardeners from competing with commercial landscape design businesses. It is not appropriate for individual Master Gardeners to provide landscape design services as a Master Gardener volunteer. It is appropriate for volunteers to provide educational information and ideas for the selection of appropriate plants for particular sites.***