



**Butler  
County  
4-H  
Treasurer's Book**

Club \_\_\_\_\_

Treasurer \_\_\_\_\_









# Financial Summary:

Total receipts (including balance at beginning of year) ..... \$ \_\_\_\_\_

Total expenses paid ..... \$ \_\_\_\_\_

Unpaid bills (list) ..... \$ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total expenses paid and unpaid bills ..... \$ \_\_\_\_\_

Net balance at end of year (should correspond with last entry in  
column 5 minus unpaid bills ) ..... \$ \_\_\_\_\_

Assets other than cash on hand such as savings accounts ..... \$ \_\_\_\_\_

Where accounts are kept \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_, 20 \_\_\_\_  
Treasurer

Audited by \_\_\_\_\_ Date \_\_\_\_\_, 20 \_\_\_\_

# Treasurer's Book Evaluation

Club \_\_\_\_\_ Date \_\_\_\_\_

- |  |           |       |
|--|-----------|-------|
| 1.) Bank Statement for beginning & end of fiscal year (July 1 – June 30)   | 15 points | _____ |
| 2.) Record of money received & spent<br>(Check for accuracy in addition or subtraction. Source of money or how money was spent is clearly explained under "item".) | 30 points | _____ |
| 3.) Financial Summary  | 25 points | _____ |
| 4.) Form signed & dated  | 10 points | _____ |
| 5.) Neatness   | 15 points | _____ |

**Total Score** ..... \_\_\_\_\_

Additional Comments: