

Monona County 4-H Mini-Grant Program

Policies and Procedures

The Monona County Youth & 4-H Committee has established a mini-grant program which will provide assistance to 4-H'ers. This program is designed to encourage clubs to undertake and carryout projects which will benefit the community. The following is a list of general policies and procedures regarding this grant program:

1. The project must be undertaken in Monona County, Iowa.
2. The grants are limited to 4-H'ers.
3. The individual or group involved must complete a cover sheet and narrative proposal, as well as orally present their proposal to the Youth & 4-H Committee.
4. Funds received that go toward any printed material must state that the project is co-sponsored by the Monona County Youth & 4-H Committee.
5. The Youth & 4-H Committee will provide assistance up to \$250. The amount granted must be matched by the applicant before the grant money is awarded. Maximum of \$1,000 to be awarded per year.
6. Funds must be expended within six months from the time of the award.
7. Deadlines for grant applications are:
 - a. October 1st
 - b. April 1st
8. Grant applications can be submitted at: Monona County Extension Office, 119 Iowa Avenue, Onawa, IA 51040. Applicants will receive notification of the Youth & 4-H Committee's decision within three weeks of the stated deadline.
9. The Youth & 4-H Committee grants will not be considered for the following:
 - a. Individuals
 - b. Endowment Campaigns
 - c. Annual Fund Drives
 - d. Uniforms
 - e. Political Activities
 - f. Capital Campaigns
 - g. Equipment
 - h. Religious Purposes

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Grant Application Cover Sheet

1. Name of 4-H Club _____

2. Project Participants:

a. Adult Leader: _____ Phone: _____

b. Youth Leaders: _____ Phone: _____

_____ Phone: _____

_____ Phone: _____

_____ Phone: _____

_____ Phone: _____

3. Please provide a brief budget for the proposed project:

a. Items (Supplies, transport, fees, refreshments, etc.)

Items (supplies, transport, fees, refreshments, etc.)	Amount Requested from 4-H YC	Amount from other sources	Total
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Adult Leader Signature _____ Date _____

Youth Leader Signature _____ Date _____

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Grant Application Narrative Proposal

Name of 4-H Club: _____

Briefly describe your project including when and where the project will take place:

How will funds from the 4-H Youth Committee be used:

Evaluation: How will you know your project made a difference:

How will your project benefit the community:

What community resources (youth, speakers, etc.) will you use:
