

Re-enrolling in 4hOnline



Iowa 4-H Youth Development

4hOnline is located at:
<http://iowa.4honline.com>

Welcome to 4hOnline

1. Click I have a profile.
2. Type in the provided family e-mail address.
3. Type in the provided temporary family password.
4. Choose the "Family" role
5. Click "Login"

Returning Families: If you have not received your password, select "I forgot my password", enter the email address you gave your county, and click "Send my Password". A new password will be sent to the email account you listed for your family. [Find more information about enrolling using 4hOnline.](#)

New Families: After you've contacted your [county Extension office](#), select "I need to set up an account". [Find more information about enrolling using 4hOnline.](#)

County Managers: Be sure to choose the "County" role when you log in.

- I have a profile
- I need to setup a profile
- I forgot my password

Email:

Password:

Role:

Login



You will be creating a new password that you will use from now on. The password needs to be at least 8 characters long and include (2) different characters.

6. Enter a new permanent password.
7. Re-enter to confirm.
8. Click "Continue"



Iowa 4-H Youth Development

Logout

Logged in as Smith

My Member List

Please update your password

Password Management

New Password:

Confirm New Password:

Continue >>

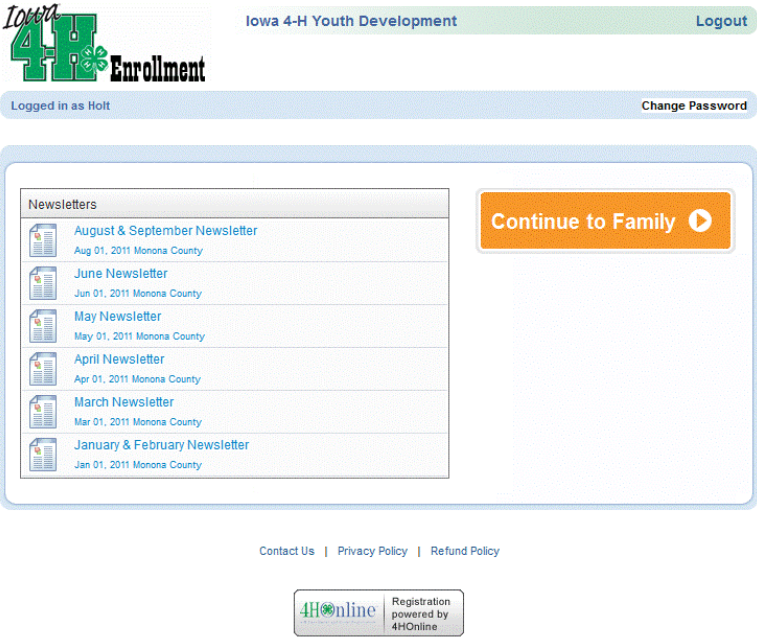
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Contact Melanie Holt from the Monona County Extension Office at (712) 423-2175 (W), (712) 899-7952 (C) or mlholt@iastate.edu with any questions.

**You have reached your home page.
You will find the 4-H monthly newsletter on the left hand side.**

9. Click “Continue to Family”



**This is the central hub of 4hOnline.
You will see the “family” account in the top gray box and the “adult” and “youth” accounts in the middle blue box.**

10. Click “Edit” next to the youth/adult you’d like to re-enroll.



Contact Melanie Holt from the Monona County Extension Office at (712) 423-2175 (W), (712) 899-7952 (C) or mlholt@iastate.edu with any questions.

This is the youth/adult's profile information. You cannot change anything on this page yet but are able to briefly look over what we currently have for information.

11. Scroll to the bottom and click "Enroll for 2011-2012"

This is where you can edit your profile information. Make sure all the information provided is up to date. "Years in 4-H" and "Grade" are automatically updated each year.

12. Update your information.
13. Click "Continue" at the bottom of the screen when finished

Youth Personal Information

Fields in BOLD are required. Please complete all other information that applies to you.

Profile Information

record created: 11/2/2009 7:32:14 PM

Email

First Name:

Last Name:

Mailing Address:

City: Des Moines

State: Iowa

Zip Code: 50312

Birth Date: 09/21/1996

Gender: Male

Primary Phone:

Cell Phone:

Years in 4-H: 2

Parent 1 First Name: Maureen

Parent 1 Last Name:

Parent 1 Cell Phone:

Parent 1 Work Phone:

Parent 2 First Name: Jason

Parent 2 Last Name:

Second Household First Names:

Second Household Primary Phone:

Second Household Address:

Second Household City:

Second Household State: Iowa

Second Household Zip Code:

Second Household Email:

Emergency Contact Name:

Emergency Contact Phone:


Emergency Contact Email:

Emergency Contact Relationship:

4-H County: Polk

Second 4-H County:

[Return to Member List](#) [Enroll for 2010-2011](#)



Iowa 4-H Youth Development Logout

Logged in as Smith: Suzie My Member List

Youth Personal Information

Fields in BOLD are required. Please complete all other information that applies to you.

Profile Information

Email:

First Name:

Last Name:

Mailing Address:

City:

State:

Zip Code:

Birth Date:

Gender:

Primary Phone:

Cell Phone:

Years in 4-H:

Parent 1 First Name:

Parent 1 Last Name:

Parent 1 Cell Phone:

Parent 1 Work Phone:

Parent 2 First Name:

Parent 2 Last Name:

Parent 2 Cell Phone:

Parent 2 Work Phone:

Parent 2 Email:

Second Household Send Correspondence:

Second Household Correspondence Preference:

Second Household Family Name:

Second Household First Names:

Second Household Primary Phone:

Second Household Address:

Second Household City:

Second Household State:

Second Household Zip Code:

Second Household Email:

Emergency Contact Name:

Emergency Contact Phone:

Emergency Contact Email:

Emergency Contact Relationship:

4-H County:

Volunteer

Select "Yes" if you serve in a leadership capacity in 4-H.
Examples for youth: Junior Leader, Club Officer, etc.
Examples for adult: Community Club Leader, Project Leader, etc.

Are you a Volunteer?: No Yes

Ethnicity

Contact Melanie Holt from the Monona County
(712) 899-7952 (C) or mlholt@iast

The additional information tab is where you will authorize your approval of the Code of Conduct, Exhibitor/Livestock Code of Ethics, Medical Release, Publicity Release, Transportation Release and T-Shirt Size.

14. Agree to each form by typing in the appropriate name in the signature box.

The health form tab is the basic health conditions about the youth/adult. We are still utilizing our hard copy medical forms. This information will be used in the future when medical forms will be entirely online.

15. Fill out accordingly and click "Continue" at the bottom of the screen.

This is the final tab that we need you to submit. The participation/club tab is for the clubs you'd like to join. You will notice towards the bottom that your current 4-H club is already selected. Remember, you only have to pay the 4-H dues once and you can join any additional specialty clubs you'd like.

16. When adding additional clubs, go to the drop down menu "Select a Club".

17. Select your club and click "Add Club".

18. If you'd like to leave a club, click "Delete" in the according row.

19. Once you had completed adding your clubs, click "Submit Enrollment".

Iowa 4-H Enrollment

Iowa 4-H Youth Development Logout

Logged in as Smith: Sazze My Member List

Personal Information Additional Information **Participation** Animals

Clubs Projects Groups

Youth Select the appropriate club from the pull-down list, then click "Add Club". Indicate the primary club with the radio button.

Club Leaders Choose both the club and the volunteer type on this page.

Select a minimum of 1 club(s)

Add a Club

Select a Club: Select a club ...

Add Club

Primary	Club	Edit
<input type="radio"/>	Zdemo Zappers	Delete

<< Previous Return to Member List Continue >>

Submit Enrollment

Once you click "submit enrollment", you'll be brought back to the central hub of 4hOnline (Member List). Whoever was just re-enrolled should hold a "pending" status. If not, please e-mail mlholt@iastate.edu with your incorrect status.

If you have more than one youth/adult to re-enroll, go back to the beginning of these directions and complete until you have brought all youth/adults to the "pending" status.