

## 4-H Record Book Keeping Evaluation

Member's name \_\_\_\_\_

4-H member status at beginning of project year  
 Jr.    Int.    Sr.  
 (circle one)

Person evaluating \_\_\_\_\_

Place a check mark in the appropriate column. This evaluation may serve as a guideline for county record book award nominations.

	Yes	No	N/A
1. Outside of record book is neat and clean			
2. 4-H record has a title page identifying for the current year			
3. A personal goal sheet has been completed for the current year.			
4. Additional evidence of things done to achieve personal goals (pictures, clippings, samples, written details)			
5. Participation summary is up-to-date and complete.			
6. Project record worksheets (4-H-94) (one completed for each project 4-H'er has enrolled)			
- goals have been written and accomplishments recorded			
- accurate listing of what was done in the project during the year			
- leadership and citizenship areas are complete for intermediate and senior members			
- communications relating to the project are listed			
- recognitions and exhibits listed completely and accurately			
- financial summary completed if applicable to project			
- evaluation of project is thorough and complete			
- pictures and clippings are included which relate to the specific project			
- additional worksheets for specified projects are complete and accurate.			
7. Recordbook is organized and easy to read			
8. Records have been kept neatly and accurately			

Additional Comments:

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