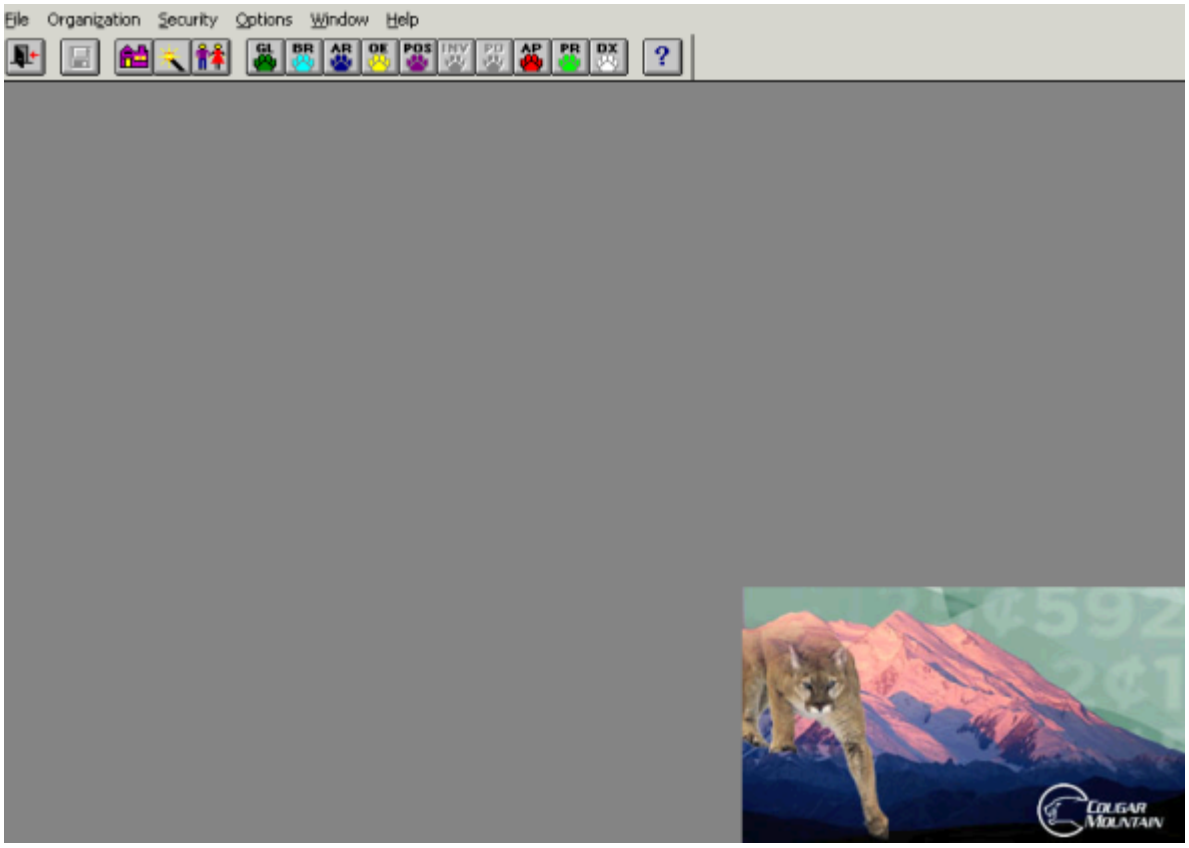
ADDING OR CHANGING YOUR PASSWORD

If you would like to add or change a password in Cougar Mountain, log into Cougar Mountain. You will see the main menu on the following screen.



Click on ***Security***, ***Change Password***. You will see the following screen.

If you are a new user, enter your password in the “new password” box and again in the “retype new password” box. Click “OK”.

If you are changing your current password, enter your current password in the “old password” box and enter your new password in the “new password” and “retype new password” boxes. Click “OK”.

Your Cougar Mountain password is case sensitive. You will be responsible for remembering your password. No one else has it unless you give it to another person.

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