

EIE Fall Board Meeting

September 27, 2007
Hawthorn Court, Ames

Members present: Dennis Molitor, Steve Devlin, Amy Asmus, Judy Levings, Kendra Crooks, Mary Foley, Sandy Scholl, Kristin Taylor, Willy Klein, Linda Naeve, LaVon Eblen and Joe Leisz

Call to order

Meeting was called to order at 9:30 by Chairperson Dennis Molitor. Roll call was your prediction for the date of the first measurable snowfall.

Agenda

Dennis distributed a revised agenda. Mary Foley moved to amend the agenda with additional items presented. Seconded by Sandy Scholl. Motion passed.

Secretary's Report

Kristin Taylor presented copies of minutes from the spring board meeting. Kendra Crooks moved to accept the Secretary's report as presented. Seconded by Willy Klein. Motion passed.

Treasurer's Report

Dennis presented a report received from Treasurer Don Goering via email. Don recommended the board should not allocate any more than \$10,000 in funds for the grant proposals that would be reviewed later in the day.

Don also expressed concern regarding an approximate \$2,200 shortfall of expected earnings for the Herb Howell grant and urged the Board to consider if funding the full \$10,000 in 2008 is appropriate. Dennis noted that we also receive royalties from the Farm Accounting book purchases that would be credited to the fund and that the Herb Howell grant is expected to be self-sustaining in 2010.

Steve moved to change the language in the Herb Howell grant by specifying that a fixed dollar amount would be released with the call for pre-proposals and based on earnings through November 15, 2007. Steve rescinded his motion. Amy Asmus moved to set 2008 Herb Howell funding at \$8,000, possibly more depending on earnings. Amy rescinded her motion. After much discussion, LaVon Eblen moved to change the funding amount for the 2008 Herb Howell grant to \$8,000. Seconded by Kendra Crooks. Motion passed.

The Board expressed interest in getting Paul Bishop to join the EIE Board as an ex-officio member to help us better understand the Foundation accounting procedures, and more specifically, the expendable EIE dollars.

Dennis will visit with Don Goering and Paul Bishop about the EIE finances and bring a simplified Treasurer's report and explanation for the spring board meeting.

Silent Auction

Linda Naeve reported on plans for the Silent Auction to be held in conjunction with ISUE Annual Conference. She reported donations were low and encouraged board members to get items together and encourage others to donate as well. Donors are asked to drop donations off on the 2nd floor lobby area of Scheman in the morning of October 10. Discussion of the agenda and location of conference activities prompted Linda to decide to extend the auction over both days of conference with bidding ending at noon on October 11.

Grant Coordination

Dennis reported that Joe Leisz was resigning as ex officio member and EIE grant coordinator. Board members determined the major responsibilities of the grant coordination as:

- answering questions about grants from applicants
- receiving grant applications and follow-up reports,
- summarizing and sending applications to board members, and
- sending notification letters to grant applicants.

Steve moved to change the EIE Web site to refer applicants to the board member in their administrative or state program area with questions to ease the burden on the coordinator position. Seconded by Mary. Motion passed.

Board talked about the feasibility of hiring someone to take care of grant coordination. Steve volunteered to be the grant coordinator if board members were willing to collaborate to write points to use in notification letters that go to applicants. Steve will sign the notification letters and cc: the EIE chairperson. Follow-up reports will be sent to Dennis as chairperson. Steve will report back to the board after the Spring grant award process about his coordination experiences. Kristin will make changes to reflect the grant coordination changes on the EIE Web site.

Grant Request

Dennis presented an email message from Mr. Seeger regarding an individual staff development grant that was awarded Spring 2007. The training he planned to attend was canceled due to low enrollment, so was asking to use the award for a web-based course. The cost and timeline of the alternate course was unavailable. Kristin Taylor moved to ask Mr. Seeger to reapply for a grant in the spring 2008. Seconded by Willy Klein. Motion passed.

Board Member Terms

Board members asked about getting an ex officio member from Administration to replace the Michael Quart vacancy. Dennis will contact Dr. Payne and ask him to appoint an ex officio member to represent ISUE administration.

The group looked at terms that would expire June 30, 2008. Dennis Molitor has served two terms and will go off the board. He will visit with Don Nitchie about finding a replacement from the NE area. A vacancy still exists after Linda Fischer's term expiration in June 2007. Dennis will contact Lois Hunt to find a SE Area replacement.

Judy Levings, Linda Naeve and Steve Devlin volunteered to prepare an officer slate for the Spring EIE meeting.

Marketing Committee

Willy gave the marketing committee's report. Letters and pledge cards were mailed to retirees in June. Thus far, the result is around \$400 pledged.

Sandy asked about doing more fundraising; possibility of a capital campaign, visiting section and retirees meetings at Annual Conference, or adding an incentive to EIE fundraising efforts.

Sandy volunteered for the fundraising committee along with Willy Klein and Linda Nelson. The fundraising committee will locate or create a template for fundraising.

Grant Applications

Dennis presented 9 grant applications:

Individual Staff Development

- Annette Brown – funded at \$750
- Patricia Steiner – funded at \$750

Betty Elliot Group Professional Improvement

- Mary Kramer – not funded

Innovative Program

- Nancy Nicho – not funded
- Kellyn Huck – not funded
- Gary Bickmeier – funded at \$1800
- David Brown – not funded
- Steve Adams – funded at \$2500

Marvin A. Anderson Graduate Scholarship

- Himar Hernandez – not funded (only awarded in Spring of each year)

Linda Naeve moved to accept \$5,800 in grant funding as outlined by the EIE Board. Seconded by Judy Levings. Motion passed.

Herb Howell Grant (revisited)

Board reviewed procedure for Herb Howell grant funding. Dennis will distribute pre-proposals after January 15, 2008 deadline. Entire board will screen pre-proposals and return ranking to Dennis. Top proposals will be asked to submit a full proposal by March 15.

Mary moved to reconsider Herb Howell grant amount. Seconded by Linda Naeve. Motion passed.

Dennis moved to leave the Herb Howell grant amount at \$10,000 with the balance of fund deficit paid out of expendable cash. Seconded by Sandy. Motion passed.

Adjourn

Next EIE Board meeting is Friday, April 4, 2008. Location to be announced. Steve Devlin moved to adjourn the meeting. Seconded by Mary. Meeting adjourned at 12:28 p.m.