

EIE Spring Board Meeting
March 29, 2006

Call to order and Roll call

Meeting was called to order at 9:30 am by Chairperson Dennis Molitor. Agenda was amended by moving presentation by Steve Noah and Don Goering to beginning.

Members present: Dennis Molitor, Steve Noah, Linda Fischer, Jim Hosch, Michael Quart, Linda Nelson, LaVon Eblen, Willy Klein, Don Broshar, Mary Foley, Steve Devlin, Joe Leisz, Sandy School, Judy Levings, Kristin Taylor, Mary Foley, Ober Anderson and Judy Hensley.

Steve Noah shared information about the Herb Howell gift. Howell left royalties from sales of the "Better Farm Accounting" publication to EIE. The publication is in need of updates that will cost approximately \$500. Dr. Edwards is updating the publication and is asking EIE to cover cost of updates to pamphlet. Estimated revenue is approximately \$2000/year. Steve has drafted a memorandum of understanding outlining agreement. Joe Leisz moved to endorse the MOU to provide \$500 for update of publication. Seconded by Linda Fischer. Motion carried.

Don Goering presented treasurer's report. He made a note that the Herb Howell investment proceeds (\$207,000) are building endowment fund. Proceeds from the publication have been deposited in the EIE account – around \$1100 before end of last year.

Don highlighted a few items on the printed treasurer's report:

- EIE has two accounts held by Foundation – the 2nd account has expendable account and endowed account
- Dan Henroid overspent the innovative program grant – Extension Finance has covered the overspent amount
- Pledge fund has been decreasing over the past several years – unpaid pledges of \$374 (coming in monthly) to date. There has not been a large pledge drive recently.
- Don explained the 'gift fees' reported on the treasurer's report – if gift is over \$1000, Foundation collects a 'gift fee'.
- EIE has \$7500 that have been granted and not paid. Up to \$20,000 in funds are available for Spring grant applications.
- Endowment income (which is distributed quarterly) will be larger this year due to Herb Howell gift.

Steve moved to accept treasurer's report, seconded by Sandy Scholl. Motion carried.

Dennis Molitor asked to add an agenda item – to appoint a nominating committee

Three new members joined the EIE board: Judy Levings – replacing Chuck Morris, Ober Anderson – replacing John Creswell, and Joe Leisz – replacing Don Broshar

Motion to approve new board members by Steve Devlin, seconded by Linda Nelson. Motion carried.

Question was asked, - why Joe is coming on as ex-officio? Board may come back and visit this today or at another meeting.

Minutes were distributed, to be read and approved when Kristin returns.

Can grant funds be used for mileage? Discussion followed. Linda Fischer moved to keep the mileage payment restriction the same, Judy Hensley seconded. Motion carried.

Grant Review. Past grant recipients annual reports were shared. Seventeen grant applications totaling \$18,834 and one \$2,000 Marvin Anderson scholarship were submitted. Anderson family has increased their contribution up to \$2,000 (from \$1,000) for 2 applicants. Grant applications were sent electronically and reviewed prior to the meeting.

Discussion – is funding for ongoing events/programs part of what we do? Steve Devlin made motion - If grant isn't for a special, expensive speaker, or a special need, EIE will not fund ongoing events and will not fund grants for activities that have already taken place. Mary Foley seconded. Motion carried.

After pulling the applications for funding that fall into the criteria above, the applications were divided into Marvin Anderson application, innovative/creative, individual professional development, and group professional development. Linda Nelson offered a detailed budget for Alan Keninger's grant. There was no motion on accepting the additional information.

Don Broshar reviewed the decision of the board on grant applications as follows:

Individual Staff Development

Darin Dugan - \$720

Sherry Ford - \$550

Jane Hayes-Johnk - \$545

Sharon Wasteney – \$750

Brian Webster – \$750

Rhonda Coffey – \$750

Sherry McGill – \$600

Regina Lloyd – not funded

Innovative Program

Brenda Ranum – not funded

Kelvin Leibold – not funded

Alan Keninger – not funded

Lisa Berkland – \$2100

Kate Carinder – not funded

Betty Elliott Group Professional Improvement

Bill Drey (Annual Conference) – not considered

Bill Drey (Professional Improvement) – not considered

Kathy Rock – not considered

Lisa Scarbrough – \$600, present at Annual Conference

Marvin A. Anderson Scholarship

Kristin Taylor - \$2000

The board expressed in grant award winners sharing experiences at different times with wider Extension staff – not just the EIE Board. Steve Devlin moved to approve grant awards as presented reviewed by Don. Judy Levings seconded. Carried.

Judy Hensley moved to approve the secretary's report as printed. Sandy Scholl seconded. Motion carried.

Discussion of innovative program – is more detail required as most applications were not funded. Maybe give examples of applications on Web? Should the grant evaluation form be added to the Web site? A suggestion was made to remove example (on learning Spanish) under individual staff development on Web site. Kristin will remove the reference from the Web.

Steve Devlin moved that Dennis Molitor plan to visit Administrative Team to discuss potential of larger staff/program development grants and ask what a reasonable amount of money would be needed. Seconded by LaVon Eblen. Motion carried. For clarification, it was stated that this proposal will use new money, not affect current moneys or categories. Ober Anderson suggested that we might attach Herb Howell's name to a grant category using the estate funds. Dennis Molitor will add his findings from Admin team to September agenda.

Linda Fischer talked about ways to make aware of grant application deadlines – something handed out at Annual Conference or a calendar reminder via Outlook.

Board members volunteered for a marketing team – Willy Klein (chair), Linda Nelson, LaVon Eblen to develop a plan for marketing Excellence in Extension.

Steve Devlin will talk to Linda Naeve about getting EIE on the agenda for Annual Conference.

Board members volunteered for the nominating committee members to find replacement board members (3 year terms) and committee officers. Members include Steve Devlin (chair), Mary Foley, and Sandy Scholl.

Board decided on Thursday, September 28, 2006 for next meeting. Mary moved to adjourn the meeting at 2:09, seconded by Judy Hensley.

Respectfully submitted,
Willy Klein & Kristin Taylor