2016 State Fair My 4-H:A Special Photography Exhibition

Class 10304X

Entries close August 1, 2016

FairEntry Help Sheet

- Internet Explorer is not the preferred browser. Google Chrome, Firefox, and Safari are the best browsers to use when signing into FairEntry.
  - Chrome: https://www.google.com/chrome/index.html

1. Go to https://fairentry.com/Fair/SignIn/810
   - Click Sign in with 4HOnline
   - Enter your family 4HOnline Email and Password
   - If you can’t remember your password, **DO NOT** select the “Forgot my password” option here. Instead, login to your 4HOnline account at http://iowa.4honline.com, and select the “Forgot my password” option to reset it there first. Then go back to FairEntry with your new temporary password.

If you are not enrolled in 4-H, follow these steps 2-12 to create a Fair Entry account.

If you are enrolled in 4-H online, you may skip steps 2-12.

2. Click the Not in 4-H and need to create a FairEntry account? Option.
3. Enter and confirm your email then click Continue.

4. Enter desired account name, phone number, account password, then click Create Account.

5. Now begin the registration process by clicking Register an Exhibitor.
6. Fill in the information then click Continue.

7. Fill in the required contact information, then click Continue.
8. Fill in your address then click **Continue**.

9. Skip the T-Shirt Size question by clicking **Continue**.

10. Review your information, the click **Continue to Entries**.
11. Click Add an Entry.

12. Now skip to Step 16 to complete your submission.

Those enrolled in 4-H online will complete the following steps (13-27).

13. Click Begin Registration.

14. Click Individual.

15. Select the exhibitor and click Continue.
   - DO NOT “Create an Exhibitor From Scratch”
16. Select the **Static** exhibit option.
17. From here, select the **Creative Arts** division
18. Now, click the **My 4-H: Special Photography Exhibit**.

19. Click **Continue**.
20. Complete a brief yet thorough description of your project. Then click **Continue**.

![Image of Entry Description](image-url)

21. Answer the questions regarding number of pieces and years involved in project area. Once completed, click **Continue**.

![Image of Questions](image-url)

22. Now click **Select File**.

![Image of Entry Files](image-url)

- From your files find and select the picture you would like to share.
  - In order to upload properly, the file must be saved as a **GIF**, **JPG**, or **PDF**
23. You now have the opportunity to review the data you have just entered. If everything looks correct, then click Continue.

24. To complete your submission click Continue to Payment. 

**You will not really be charged for your submission.**
25. You can ignore everything on this page and click Continue.

26. Click Continue once more.

- If a red box appears saying the “fair does not accept checks” click the same Continue button again.

27. Finally, click Submit and your project will be entered.