Information on and how to obtain an official National 4-H Club Charter certificate.

Information on National 4-H Club Charters can be found at:
http://www.csrees.usda.gov/resource/4-h-club-design-factsheets

The County Extension Office should contact the 4-H State Office with the following information:
   1. County name
   2. Club name
   3. Month and year the club formed

Currently, Mary Kay Litzel, mklitzel@iastate.edu, is in charge of printing the National 4-H Club Charter certificate.

Counties should note, there is no national “number” affiliated with a club charter certificate, nor does the State 4-H Office keep track of the charter information. 4-H Clubs do not need a 4-H Club Charter certificate to start or be a 4-H club. The certificate is more of a historical document to be kept with the club history.

If a new 4-H club needs to open a checking account then the club does need to acquire a government EIN number. Federal EIN information can be found on the FOCUS webpage https://www.extension.iastate.edu/4h/restrict/focus.htm.