



# Iowa 4-H Center Camp Staff Application Summer 2009

Please Print! Applications due by April 30. Positions offered beginning in January.



First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Male/Female \_\_\_\_\_  
 Email Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
 Birth Date \_\_\_\_\_ Age as of May 26, 2009 \_\_\_\_\_ Current year in school \_\_\_\_\_  
 Permanent Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Always use this address or  use when \_\_\_\_\_ Phone # for this address \_\_\_\_\_  
 School Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Always use this address or  use when \_\_\_\_\_ Phone # for this address \_\_\_\_\_  
 Best time of day to reach me \_\_\_\_\_

## Voluntary Disclosure Statement (Be advised that 4-H intends to conduct a criminal background check.)

If hired, can you provide evidence that you are legally permitted to work in the U.S.?  Yes  No  
 Have you ever been convicted of a drug offense?  Yes  No  
 Have you ever been convicted of a criminal offense?  Yes  No  
 Have you ever been convicted of child neglect or abuse?  Yes  No  
 Have you ever been convicted of a motor vehicle offense (other than speeding tickets)?  Yes  No  
 Other than the above, are there any other convictions on your personal record?  Yes  No

If yes, please explain: \_\_\_\_\_

(Conviction will not necessarily be a bar to employment; factors of age, time, and seriousness of the violation will be considered.)

## Education (Provide information as appropriate.)

High School \_\_\_\_\_ City, State \_\_\_\_\_ Year graduated/expected \_\_\_\_\_  
 College \_\_\_\_\_ City, State \_\_\_\_\_ Year graduated/expected \_\_\_\_\_  
 Major area of study \_\_\_\_\_  
 Grad School \_\_\_\_\_ City, State \_\_\_\_\_ Year graduated/expected \_\_\_\_\_

## Summer Job, Camp, School, Travel, 4-H (Briefly describe what you did each summer for the last three years.)

2008: \_\_\_\_\_  
 2007: \_\_\_\_\_  
 2006: \_\_\_\_\_

I attended camp as a camper. Camp(s) \_\_\_\_\_ Year(s) \_\_\_\_\_  
 I have been a CIT or LIT. Camp(s) \_\_\_\_\_ Year(s) \_\_\_\_\_  
 I have been a camp staff member. Camp(s) \_\_\_\_\_ Year(s) \_\_\_\_\_

## Employment (Please list your most recent position first.) May we contact your current employer? Yes No

Have you ever worked for Iowa State University?  Yes  No

- Position: \_\_\_\_\_ Dates worked From: \_\_\_\_\_ To: \_\_\_\_\_  
 Company's Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_  
 Salary: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_
- Position: \_\_\_\_\_ Dates worked From: \_\_\_\_\_ To: \_\_\_\_\_  
 Company's Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_  
 Salary: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_
- Position: \_\_\_\_\_ Dates worked From: \_\_\_\_\_ To: \_\_\_\_\_  
 Company's Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_  
 Salary: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

## Public References: On which social networking websites, if any, do you have a personal profile or group page?

Facebook circle: public or private  MySpace circle: public or private  Other (\_\_\_\_\_)  None

## How did you hear about our summer staff positions? \_\_\_\_\_

(past staff, newspaper, internet job site, friend, ISU Daily, camp website, past camper, etc.)

T-Shirt Size for Staff Shirts (if hired): S M L XL 2XL 3XL

**Personal References** (List three **non-family** contacts who are familiar with you and/or your work experience)  
 Returning Iowa 4-H Camp Staff members may skip this step.

	Reference 1	Reference 2	Reference 3
Name			
Phone Number			
Email Address			
Relationship			

**Camp Skills** Put a **(T)** before activities you can teach. Put an **(A)** before activities in which you have some experience and could assist. Fill in the blanks with your other hobbies or skills that could benefit the camp program.

Swimming	Challenge Course	Archery	Tent Camping	Fishing
Canoeing	High Ropes	Air Rifles	Hiking	Astronomy
Kayaking	Climbing Tower	Muzzleloader	Campfire Cooking	Nature/wildlife
Music	Arts & Crafts	Shotgun	Build/Light a Campfire	Horses
Sports	Drama	Dance	GPS/Orienteering	

**Certifications** Please attach copies of your cards. CPR and First Aid certification are **required** of staff. Enter **(C)** if current thru August 2009; **(E)** if it will expire before August 2009; or **(P)** if you plan to renew before May 2009.

CPR	First Aid	CNA	Blood borne Pathogens	Wilderness First Aid
Lifeguard	Prof. Rescuer CPR	Lifeguard Inst.	Water Safety Instructor	Small Water Craft
Archery	Shotgun	Air Rifle	Muzzleloader	Hunters Safety
High Ropes	Climbing Tower	Rappelling	Outdoor Living Skills	

**Position(s):** Please mark positions you are applying for by ranking in order of preference with **1** being first choice.

Asst. Camp Director	Program Assistant	Day Camp Director
Head Counselor	Leadership Camp Mentor	Health Aide
Challenge Course Coordinator	Head Lifeguard	Outdoor Skills Instructor
Food Services Coordinator	Cabin Counselor	Part-time position

**Summer 2009 Availability**

**Staff Training** begins May 26<sup>th</sup> at 8:00am and we end that week on May 30<sup>th</sup> at 4:00pm. Our second week of training starts May 31<sup>st</sup> and ends at Noon on June 6<sup>th</sup>.  That works for me.  My conflict is: \_\_\_\_\_

**Summer Camp** begins on Sunday afternoons at 2:00pm and end the following Saturday mornings at Noon. These camp weeks begin on June 7<sup>th</sup> and the last day of camp is August 12<sup>th</sup>. The exception is when all staff have non-paid days off Thursday evening, July 2<sup>nd</sup> thru 2:00pm Sunday, July 5<sup>th</sup>. Do you have any conflicts with these work dates?  
 No  Yes, \_\_\_\_\_

**Essays** (On a separate sheet of paper, please list your answers to the following questions. Optional for returning staff.)

1. We're looking for staff who like children and don't mind hard work. *Why do you want to work at camp?*
2. Some positions require special skills. *Why do you want the position(s) for which you are applying?*
3. There are many qualified people who apply for camp jobs. *What is it that sets you apart from the others?*

**Please Read and Sign:**

I hereby attest to the accuracy of the information I have provided. I authorize the camp to investigate the statements herein, including background checks, work history, and driving records, and release the Iowa 4-H Center and all others from any associated liability. I understand that any misrepresentation or omission may be grounds for discharge whenever discovered. I further acknowledge that any employment with the Iowa 4-H Center is contingent upon satisfactory clearance of my criminal history and driving record. I waive my right to review references or recommendation, understanding that their contents are confidential and will not be available to me now or in the future. I am familiar with the general characteristics of the Iowa 4-H Center, the program offered, and the campers attending.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail, Fax, or Email as an attachment to: Traci Haselhuhn, Iowa 4-H Center Program Director, tracidh@iastate.edu**  
 Iowa 4-H Center, 1991 Peach Avenue, Madrid, Iowa 50156. Office Phone: 515-795-3338, Fax: 515-795-2107. www.iowa4hcamp.com

**IOWA STATE UNIVERSITY**  
 University Extension

**And justice for all...**

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