June 2016

Dear Conference Chaperones:

Conference is an exciting time for everyone but it couldn’t go on without you. We want to help make this a positive experience for you too so we’re sharing some information to help you feel more comfortable before you arrive. Registration begins at **8:00 am** on Tuesday, June 28 with area coordinators in the Linden Hall lounge and packets being picked up in the Richardson Court lawn by delegates. At **9:45** after registration is completed, all delegates will meet together on their residence hall floors for your first floor meeting. This is a chance for you and the other chaperones to know who’s on the floor with you and for you to get to know the delegates that you’ll be working with and checking in on your floor. A suggested agenda for that meeting will be in your registration packet or you can pick up at the front desk.

From floor meetings, Conference delegates and chaperones will go to opening session in CY Stephens Auditorium. Round-Up delegates and chaperones will meet back in the RCA Courtyard to walk over to Kildee Hall for their session. At this session directions for the picnic, community service, and educational workshops will be given. Rules and general delegate expectations will also be shared.

Tuesday’s lunch will be in Seasons Dining Center in the Maple-Willow-Larch Complex from **12:15 to 2:00 pm** for Conference delegates. Delegates will be dismissed for lunch by rows--the lines will be long so it’s good for some to go to their room first and eat in shifts. After the delegates get off to lunch, there will be a chaperone meeting in Stephens Auditorium, beginning at approx. 12:30 pm. At this meeting, you will find out specifics for future floor meetings as well as sign up for possible times to volunteer in the conference office and evening door duty. You’ll then go join the crowd for lunch 😊. Round-Up delegates and chaperones will have all of this material covered at their session in Kildee.

In addition to your daily contact with delegates, chaperones will lead floor meetings, sharing information given at the chaperone meeting. It’s also a chance for you to get to know the people on your floor. There should be more than one adult on a floor so you can work together as a team to lead the brief meetings each evening. We also expect you to check-in your designated delegates each night and report to your area coordinators so we’re sure all youth are accounted for.

There are no phones in the residence hall rooms so I encourage you to bring your cell phone and share that number with the front desk and your delegates. Please remind delegates to cross Lincoln Way responsibly on their way to sessions. Also, be aware of
the dress code and help your delegates abide by it. Residence hall assignments are made by gender so boys should not be found wandering the floors of girls’ dorms or vice versa. There are designated lounges on main floors of each building for boys and girls to hang out together. Delegates will be housed in Oak-Elm, Birch-Welch-Roberts, Barton, Lyon, Freeman, and Linden Halls.

If you should have any questions, state council members are easy to spot and willing to help you. The conference headquarters are located on the main floor of Linden Hall and also have staff and volunteers available to help. We are looking forward to a Super Conference and hope you are too!

Thank you for your time, enthusiasm and cooperation to make this conference a success.

Sincerely,

Brenda S. Allen
State 4-H Program Specialist
Iowa 4-H Youth Conference Coordinator