CYLA Retreat
Volunteer Roles & Responsibilities

The first retreat, Ujima, will be held April 15th – 17th.

The second retreat, Maize, will be held April 22nd – 24th.

We have several opportunities for you to get involved in volunteering with the Retreats, either April 15 -17th or April 22-24, 2016. Below is a brief description of the roles & responsibilities, along with the time commitment. If you are interested in volunteering in these positions, please complete the Retreat Volunteer Application.

**Group leader-Friday, April 15th or April 22nd, 8:00 a.m.-5:00 p.m., at ISU Campus**

Group leaders will lead the participants from one activity to another. The participants will go on a campus tour (led by Admissions) & to an ISU Department for hands-on workshop. You will be responsible to for ensuring they arrive at locations on time, group management, and safety of participants. Group leaders will also be present at welcoming and directing participants as they arrive. There will be two group leaders per group. Each group will have approximately 20 participants.

**Registration Table-Friday, April 15th or April 22nd, 8:30 a.m.-10:00 a.m., at ISU Campus**

Check in participants as they arrive for the day and direct them to the designated location.

**Room Monitor-Friday, April 15th or April 22nd, 9:00 a.m.-5:00 p.m., at ISU Campus**

Participants will leave their personal belongings in one location while they are participating in activities around campus. The room monitors will ensure the safety of their belongings. This position will allow you to complete other work while you are there. You will be responsible for your own lunch during this time.

**Chaperone-Friday, April 15th or April 22nd, 3:30 p.m.-Sunday, April 17th or April 24th, Noon, 4-H Center, Madrid, IA**

Will have the most impactful experience with the participants. This will include leading group activities, cabin monitoring, group management, risk management, including safety & well-being of the youth, and communication with event coordinator. Parents are strongly encouraged to participate in this role.

**Check-out Table-Sunday, April 17th or April 24th, 12:30 p.m.1:00 p.m. at ISU Campus**

Check-out participants as they depart with designated adult

*Please note: All volunteer participation with the either Retreat is contingent on completion of a background check and approval of program staff.*