

Volunteer Enrollments



Volunteers who help with 4-H programs should be recorded in Blue Ribbon. There is not a minimum “hours” requirement with volunteers. The only restriction is that they are unpaid (except for expense reimbursement) and are volunteering outside of a job responsibility. (Classroom teachers who help with a school enrichment program during the regular school day would NOT be counted, but if they are helping after school or on Saturday, they would be.)

We have Volunteer Enrollment forms that “match” the Blue Ribbon input screen.

- ◆ The “Club Code” and “Project Code” boxes at the top of the screen are optional. You do not have to enter people on this screen who are already identified in Blue Ribbon as organizational or project leaders.
- ◆ “Direct” volunteers work with children. “Indirect” do not. “Middle Man” gets a little fuzzy, so most people don’t use it.
- ◆ “Duplicates” are those volunteers who have already been recorded, either because they are club members or leaders, or because they helped with a previous program. If the S-2 form doesn’t indicate what the race or gender of the duplicates was, use your own best judgment (that’s politically correct for “make it up”).
- ◆ The rest of the screen is similar to the Group Youth Enrollment screen. Notice that the numbers do have to balance—M/F without dupes, and Hispanic/non-Hispanic without dupes.