

**Interview Questions for After-School Program Coordinator/Teacher**  
**Iowa 4-H Afterschool In-Service: November 29, 2006**

Review job description: Program coordinator and teacher. Get curriculum to sites, get supplies to sites, work with food service to ensure a snack within our budget is ready on a daily basis, work with billing, develop relationships with school teachers in order to best meet each child's educational needs, develop a sense of team among co-workers while serving as their supervisor, develop clear communications with parents, principals, and secretaries at each center...

1. Why are you interested this position?
2. Tell about yourself, your education, and your experiences with children.
3. How is a school age after school program different from school?
4. What is your philosophy of childhood education?
5. What improvements need to be made in the after school program, and how would you go about making these changes, especially with the amount of time allowed in the position.
6. What strengths do you have that would be beneficial in this position?
7. Where would your weaknesses lie?
8. The hours of this position may vary during the day although will always cover the after school time and will include some evenings. Some early mornings may be necessary in order to meet with teachers to plan student's tutorial and homework helps. How flexible can you be?
9. How would you help staff handle difficulties they are having with students, for example, name calling and hitting?
10. What types of things do you think should be done to keep families informed about the program and their child's progress?
11. What questions do you have for us?